

# Ball Room Setup Report

My Catering Company

Friday, March 24, 2006

<i>Set by</i>	<i>Start</i>	<i>End</i>	<i>Customer</i>	<i>Location / Event</i>	<i>Service / Setup</i>	<i>Set For</i>	<i>Guarantee</i>
6:30 PM	7:00 PM	9:30 PM	John Anderson Family	Ball Room	Buffet-Formal	100	100
<i>Clean Up Date and Time</i>			└ John A	└ 1A: Ball Room A	<i>Head Table Info:</i>	<i>Reserv No.</i>	
3/24/2006	10:00 PM		└ (538 749-2402	Rehersal Dinner - Anderson	8 people	4792	

*Event Location Comments:*

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*Event Configurations*

# Ball Room Setup Report

My Catering Company

Saturday, March 25, 2006

<i>Set by</i>	<i>Start</i>	<i>End</i>	<i>Customer</i>	<i>Location / Event</i>	<i>Service / Setup</i>	<i>Set For</i>	<i>Guarantee</i>
1:30 PM	2:00 PM	3:00 PM	John Anderson Family	Ball Room	Buffet-Formal	100	100
<i>Clean Up Date and Time</i>			└ John A	└ 1A: Ball Room A	<i>Head Table Info:</i>	<i>Reserv No.</i>	
3/25/2006	3:30 PM		└ (538 749-2402	Wedding - Anderson	Bride/Groom/Wedding Party	4791	

*Event Location Comments:*

*Event Configurations*